

**Park and Recreation Board Meeting
City of Belleair Beach, Florida**

**Thursday, July 13, 2023
Community Center, 2:30 PM**

Minutes

Call to Order

Chair Tammie Levenda called the meeting to order.

Roll Call by Deborah DiCosimo

Board Members:

- ☒ Tammie Levenda, Chair
- ☒ Patti Roberts, Vice Chair
- ☒ Susan Conti
- ☒ Michael Leeks
- ☒ John Wagner *via telephone conference*

Alternate Board Member:

- ☒ Deborah DiCosimo, Secretary

City Staff:

- ☒ City Manager Kyle Riefler
- ☒ Community Services Administrator Aaron Glanz

1. Approval of the Agenda.

MOTION was made by Deb DiCosimo and seconded by Patti Roberts to approve the Agenda.

Motion passed unanimously.

2. Approval of the May 23, 2023, Park and Recreation Board Meeting Minutes.

MOTION was made by Patti Roberts and seconded by Tammie Levenda to approve the Minutes.

Motion passed unanimously.

3. Citizen Comments:

N/A

4. Inventory of Belleair Beach Logo Merchandise.

Patti Roberts reported on this week's current P&R merchandise inventory, including Belleair Beach Welcome Gift Bags. Susan Conti, new board member and resident of Belleair Beach, told us how much she appreciated the welcome bags and thought a short letter from the mayor welcoming new residents to our community, including council member's names and positions, might be a nice idea to add to the welcome bag. The committee is also brainstorming about some other items we could sell around Christmas such as BB Christmas ornaments or something similar.

QUANTITY	ITEM	PRICE
7	Plush Beach Towels	\$25
8	Plush Hand Towels	\$10
16	License Plate Holders	\$12
8	BB Logo Stickers	\$02
2	Belly Bags	\$20
2	Hats - Khaki	\$15
6	Hats - Gray	\$15
8	Welcome to BB New Resident Gift Bags	\$Varies
5	BB Coffee Mugs	\$05
22	New Residents have received bags	

5. Discussion of 2023-2024 Calendar.

Tammie spent some time bringing the two new board members up-to-date on the different projects/events we have completed in the past and moderate changes we are making to each event as we learn along the way. I have included a comprehensive list of the coming year's events, times, locations and notes for Parks & Rec Events – **See Below:**

- *Deb to post Beach Cleanup on Facebook and Nextdoor one week prior to Cleanup.*

DATE	TIME	EVENT	LOCATION	NOTES
Saturday 08/05/23	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	Held on the first Saturday of each month. 12 months will be divided amongst all board members who will alternate setting up and running beach cleanup. Refreshments to follow.
Saturday 09/02/23	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 10/07/23	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 10/28/23	10:00- 12:00	Pets & Pals Halloween	B.B.C.C. Outside Back	Halloween Costume Contest. Judges needed. Volunteers will be needed for set up and break down help on Friday and Saturday. Prizes provided.
Saturday 11/04/23	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	Held on the first Saturday of each month. 12 months will be divided amongst all board members who will alternate setting up and running beach cleanup. Refreshments to follow.
Saturday 12/02/23	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 12/04/23	5:00-7:00	Holiday Social	B.B.C.C. Inside Foyer and Outside Front	Xmas tree lighting, possible Santa photos with pets and kids, merchandise table will be available, refreshments will be offered. Volunteers needed for set up and breakdown. A collection for Toys for Tots will most likely accompany this event. John may be interested in volunteering as Santa.
Saturday 01/06/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	Held on the first Saturday of each month. 2 months will be divided amongst all board members who will alternate setting up and running beach cleanup. Refreshments to follow.
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DATE	TIME	EVENT	LOCATION	NOTES
Saturday 01/13/24	11:30-1:30?	Health & Wellness Fair	B.B.C.C. Inside Event Room	Committee members should start reaching out to vendors now to see if they would be interested in participating. We are still in need of a dermatologist and an optometrist. Volunteers needed for set up and breakdown. Correct time TBD.
Saturday 02/03/24*	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	Held on the first Saturday of each month. 12 months will be divided amongst all board members who will alternate setting up and running beach cleanup. Refreshments follow. <ul style="list-style-type: none"> Possible date conflict
Saturday* 02/03/24	12:00-2:00	Mayor's Chili Cook Off	B.B.C.C. Inside Event Room	Mayor's event. Mayor will be more involved this year. Judging will be different from previous cook-offs. Possibly two or three guest judges for first and second place winners and crowd favorite will be voted on by the people attending. Volunteers needed for set up and breakdown. Prizes provided. <ul style="list-style-type: none"> Possible date conflict
Saturday 03/02/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	Held on the first Saturday of each month. 12 months will be divided amongst all board members who will alternate setting up and running beach cleanup. Refreshments follow.
Saturday 04/06/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 06/01/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 07/06/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above
Saturday 08/03/24	8:00-9:00	Beach Cleanup	Belleair Beach 19 th Street Access	See Note Above

6. Discussion of Mailers for Events to Residents:

The board discussed whether or not it would be more beneficial to spend the money available to us to send out mailers to Belleair Beach residents with save-the-date info for Parks and Rec Events or to spend the money for some type of fall event, still to be determined. We discussed the possibility of a DJ, Trivia Night, Bingo Night, Scavenger Hunt or some event where BB residents can gather, mingle and meet new neighbors. New member, Michael Leeks, suggested we look at QR codes which could link to the Official B.B. Website: <https://www.cityofbelleairbeach.com>. The QR codes could be placed on park signs, beach signs, city mailings, and other locations. Michael discussed perhaps looking into the cost of a magnet to handout or mail to residents with the save-the-date info and the QR Code. More research and information is needed before a decision will be made.

7. Review of 2023 Park Surveys. (Community Services Administrator Aaron Glanz)

The comprehensive 2023 Park and Recreation Board Corrective Action List, compiled by Aaron Glanz, contains all items identified by the P&R park surveys. Many projects have already been completed and Aaron and his team will continue to work off the list to complete the remaining projects. Some major seawall repairs and dock improvements in various parks have been budgeted for in 2024.

Morgan Park has been repaved. The city has approval to repaint Morgan Park which has not been completed as of yet. Patti Roberts has not been able to locate a local artist to paint a mural.

South Park has been greatly improved with the addition of a fence which does not allow for motorbikes and golf carts to destroy the grass.

8. Review Inventory of On-Hand Welcome Bag Contents, and Update from Board Members on Inventory Requests.

Discussed having each board member help to seek out vendors, merchants or items for Belleair Beach Welcome Bags.

9. Other Business.

Tammie discussed that volunteers are needed to help plant sea oats, provided by Pinellas County, to help with beach replenishment at the Belleair Beach Condos. Some Condo complexes have asked for help in planting, while other complexes will handle it themselves. It is hard to plan for this volunteer opportunity until the ordered sea oats arrive. Help is needed to facilitate volunteers for this event. Please check Belleair Beach Official Website for updated information on volunteer opportunities.

Tammie reminded us that this Saturday 9:00 – 11:00 am is the Belleair Beach Community Foundation Bridge Cleanup. All are invited to join. Refreshments to follow.

Kyle and Aaron discussed starting a Helping Hand Neighbor Program for elderly or disabled residents. They talked about implementing an Application for Need. This will allow neighbors to help pick up sandbags for residents that cannot do it on their own. Those who volunteer to help neighbors will be able to get sandbags without waiting on line. The city does not have enough staff to fill all the sandbags needed, so resident volunteers will be helpful. The board discussed starting small with the Application for Need and then later including other areas such as food, water and hurricane preparedness boxes. The Application for Need will be important to identify those residents who will need help in the event of evacuation.

Aaron researched Citizen Lloyd Robert's request to implement a shade structure behind the Belleair Beach Community Center. Aaron received a price quote of \$28,000 for 50 feet worth of shade. Based on the price of this permanent structure, a Request for Proposal ("RFP") is necessary and three separate quotes will be needed.

10. Next Meeting Date and Time:

August 24th at 2:30 PM

MOTION was made by Michael Leeks and seconded by Deborah DiCosimo to approve our next meeting date.

Motion passed unanimously.

ADJOURN

MOTION was made by Patti Roberts and seconded by Susan Conti to adjourn the meeting at 4:04 PM.

Motion passed unanimously.

Adjournment.

Any person who decides to appeal any decision of this Meeting with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require verbatim minutes transcribed therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.

Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-595- 4646 or fax a written request to 727-593-1409.

Minutes Prepared by: Deborah DiCosimo, Secretary

9.21.23

Date Approved

APPROVED: 

Tammie Levenda, Chair

ATTEST: _____

Deborah DiCosimo, Secretary

Injury to hand - unable to sign

Signature on file

Gave oral attestation